

I. PURPOSE

The purpose of the Donor Restricted Gift Policy is to outline how HOPE handles designated or restricted gifts. Hope for the Nations (HOPE) understands that in most cases we are not legally permitted to return a gift. Therefore, in the situation where a project closes or is oversubscribed, leaving unused funds in the balance of their account, we use the Donor Restricted Gift Policy to redirect those funds.

II. SCOPE

This policy applies to all donors who have set a designation or restriction on their gift. Occasionally, using funds as restricted becomes impossible. If a project is oversubscribed, dormant, and/or dissolved, the following Donor Restricted Gift Policy is in place.

III. POLICY

Spending of funds is confined to HOPE approved projects and activities. Each contribution directed toward an approved project or activity will be used as restricted with the understanding that when the need for such project or activity has been met, or cannot be completed for any reason as determined by the Board, the remaining restricted contributions will be used where most needed as outlined in the Donor Restricted Gift Procedure.

Approval Date September 22, 2016
Approved By Hope for the Nations Board of Directors



I. PROCEDURE

Upon semi annual review of our accounts and projects, the Executive Director will work together with our Compliance Coordinator to identify:

- Any dormant funds that can be redirected to an active project
- Any agents that have been dissolved with a balance to be redirected to an active project

A dormant fund is identified by either a lack of minimal fundraising activity, and/or not meeting expectations outlined in the Agent Agreement.

The Executive Director will contact the Country Director and/or Agent Liaison to confirm if the funds are dormant or if the project is temporarily inactive. The Executive Director, Country Director and/or Agent Liaison will work together to determine the area of most need and funds will be moved in priority as follows:

- 5% to Admin
- 5% to Contingency
- 5% to Disaster and Relief
- Remainder to similar region and/or similar purpose

Approval Date March 27, 2017
Approved By Hope for the Nations Board of Directors



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